

MEMORANDUM OF UNDERSTANDING

One Safe Place 2016-2017 VOCA

This Memorandum of Understanding is entered into between District Attorney's Office, 23rd Judicial District and Shawnee Police Department. The purpose of this understanding is to set forth the agreements of operations for services to victims of domestic violence and sexual assault in Shawnee, Pottawatomie County, Oklahoma, District 23.

This MOU covers the period of January 1, 2016 to December 31, 2017. Pursuant to this agreement each party shall perform in like manner according to the requirements listed below.

Shawnee Police Department shall:

1. Have a police advocate available 24 hours per day, 365 days per year as needed to assist victims with emotional, physical, and psychological recovery needs.
2. For rape victims, be available to assist with the completion of a rape kit for use as evidence in prosecutorial circumstances. The police advocate will explain to the victims the steps necessary to complete the exam to prepare them for the process.
3. Make transportation available from hospitals, police offices, investigators offices, etc, or to a shelter or safe place if needed or desired by the victim. Transportation by Police advocate will be within Shawnee jurisdiction, outside jurisdictional transportations will be arranged with approval as needed.
4. After initial reporting, share information freely with the One Safe place victim response unit for the purpose of gathering evidence, and maintaining victim safety.
5. Act as liaison between the One Safe place victim response unit and victim to assist with keeping victims informed of the progress of each individual case.
6. Be responsive to all victim advocacy follow-up requests.

One Safe Place shall:

1. Make available service provider facilities, as needed, or requested by the police advocate, to assist with the responsive needs of each case. IE maintain a safe location to provide victim services.
2. Request assistance of a police advocate for each case from Shawnee Police Department providing the victim is in agreement. This is to ensure or enhance the long-term emotional stability of the victim.
3. Appoint a liaison that is properly informed, to assist police advocate in keeping victims informed of the progress of their individual cases, and notified of delays or impediments to the progress of individual cases. Generally this can be accomplished through the One Safe place victim response unit or the District 23 VWC program.

4. Share information freely with Shawnee Police Department for purposes of providing the most comprehensive services to victims, encompassing conflicting information, evidence, resources, etc.
5. Coordinate with law enforcement, transportation for victims to hospitals, investigative offices, etc. for completion of victim needs.

By signing the MOU, the parties agree to uphold the terms of MOU. Any party may amend their roles and responsibilities of the MOU by the written request and mutual approval. Any party may terminate their participation in the MOU with two weeks written notice. MOU will be reviewed annually.



City Manager

City Clerk

District Attorney

Date February 29, 2016



VOCA 2016-2017 DISTRICT 23 CCRT

The Pottawattamie and Lincoln County Coordinated Community Response Team (CCRT), a multidisciplinary group of professionals committed to promoting safety and protection for victims (and their children) of domestic violence, stalking, dating violence, sex trafficking, and sexual assault. It is our mission is to enhance agency cooperation in protecting victims of domestic violence through holding the offender accountable and implementing a community based intervention through education and training. The team is comprised of three active tribal domestic violence units, one child advocacy center, one batterers intervention program, two District Attorneys' offices, multiple law enforcement agencies including tribal departments, two Indian child welfare departments, the district attorneys council, and many other community agencies.

Our team is proud to serve both Pottawattamie and Lincoln County of Oklahoma. We have worked hard, and collaboratively, to develop a system special to our service areas that enables our local agencies to connect with ease and respond quickly to reports of domestic and sexual violence. This system also allows us to follow up on cases or reports that we feel need special attention, or meet a High Risk case review status. Our team has effective and consistent communication that enables us to respond and work collaboratively to meet the needs of the victims we serve. We have been working together at the current CCRT model since 2011. We have embraced the training and leadership we have, to initiate and implement a joint response. These leadership and action skills have helped us become one of the strongest teams in the state. Extensive training and CCRT guidance have changed the way our team responds to reports of domestic and sexual violence.

Please accept this letter as the CCRT's support for our partnering agencies in their application for VOCA funding. The undersigned members of the Pottawattamie and Lincoln County Coordinated Community Response Team support our partnering agencies in their pursuit of funding through VOCA.

| Agency | Name (Print) | Name (Signature) |
|--|-----------------------|-----------------------|
| One Safe Place FTC | Brittanie Weatherford | Brittanie Weatherford |
| D23 DA'S OFFICE | TODD KAUF | Todd Kauf |
| Unzner CAC | Casey Stockhouse | Casey Stockhouse |
| CPN | Amanda Chapman | Amanda Chapman |
| Pott Co Sheriff | Scott W. Hawkins | Scott W. Hawkins |
| Pott. DA | Amy Stuart | Amy Stuart |
| SHAWNEE P.D. | RON WILSON | Ron Wilson |
| Tecumseh PD | JR Kidney | JR Kidney |
| D23 DA'S office | Lacey Holt | Lacey Holt |
| D23 DA'S office | Lorie Ball | Lorie Ball |
| Unzner CAC | Vanessa Parsons | Vanessa Parsons |
| Project Safe | Susan Thomas | Susan Thomas |
| Shawnee Dispatch (PD) | Chrissy Brown | Chrissy Brown |
| POTAWATOMI NATION POLICE | DONNIE LEWIS | Donnie Lewis |
| Iowa Tribe of Okla. Victim Services | Patricia Mutter | Patricia Mutter |
| Shawnee Police Dept. | Chris Thomas | Chris Thomas |
| SHAWNEE POLICE DEPT. | Mason Wilson | Mason Wilson |
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