

Oklahoma City Family Justice Center

Where Families Come First and Professionals Come Together



March 4, 2016

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421 NW 13th Street, Suite 290
Oklahoma City, OK 73103

Re: Intent to Subcontract

Dear VOCA Review Board:

The Oklahoma City Family Justice Center Board of Directors was formed in October 2015. We have been proud to partner with Oklahoma City Police Department in a shared leadership model to establish the first family justice center in Oklahoma City.

VOCA funding will provide necessary support to establish the Oklahoma City Family Justice Center in order to coordinate services for victims and their children who have been affected by domestic violence, sexual assault and stalking. The Oklahoma City Family Justice Center intends to sub-contract with Oklahoma City Police Department to provide specialized professional services that are not available within OCPD, such as legal assistance, counseling, etc.

Oklahoma City Police Department will write and administer the VOCA grant and ensure that all fiscal and programmatic responsibilities are fulfilled. Additionally, they will provide the required 25% in-kind match. The Oklahoma City Family Justice Center will be responsible for hiring staff, overseeing operations, service delivery, coordination of agencies and staff, volunteer training and supervision, etc. The Family Justice Center will provide monthly programmatic reports, financial reports and invoices to the Oklahoma City Police Department.

Please feel free to contact me if you have questions or would like more information about this exciting partnership at 405-650-0301.

Sincerely,

Tricia Everest
Board President
Oklahoma City Family Justice Center